

RARITAN TOWNSHIP PLANNING BOARD

PB RESOLUTION NO. 04-2026

**RESOLUTION DELEGATING COMPLETENESS, INCOMPLETENESS AND
COMPLETENESS WAIVER DETERMINATIONS TO TOWNSHIP PLANNER AND
BOARD SECRETARY**

WHEREAS, N.J.S.A. 40:55D-10.3 provides that application completeness and incompleteness determinations can be made by “the municipal agency or its authorized committee or designee” and that requests for waivers of completeness submission requirements can be made by “the agency or its authorized committee”;

WHEREAS, the Board has determined that it will save time and applicant’s escrow expense and be more efficient if completeness and incompleteness determinations as well completeness waiver determinations are delegated a committee consisting of the Township Planner and Board Secretary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD, BY MOTION DULY MADE AND SECONDED ON JANUARY 14, 2026, AS FOLLOWS:

1. **Delegation of Authority to the Township Planner and Board Secretary to Grant and Deny Completeness Waivers and to Certify Future Completeness / Incompleteness of Applications.** The Board hereby delegates authority to a committee consisting of the Township Planner and Board Secretary to make completeness and incompleteness determinations as well as to grant and deny completeness waivers in accordance with N.J.S.A. 40:55D-10.3.

ATTEST:



CHAIRPERSON



SECRETARY

DATED ADOPTED: January 14, 2026